

Teaching example. Figures are illustrative, for teaching the format.

Recommendation: keep the extension policy

Decision document. I am asking the department chair to approve keeping the extension policy for Spring 2027, by November 13.

Bottom line. The policy rewards students who plan ahead. Less work goes missing, and most work that needs more time is now arranged before the due date instead of penalized after it.

98 of 100

assignments submitted
was 95 under the late penalty alone

9 in 10

extension requests sent a day or
more before the due date
almost none were asked for under
the late penalty alone

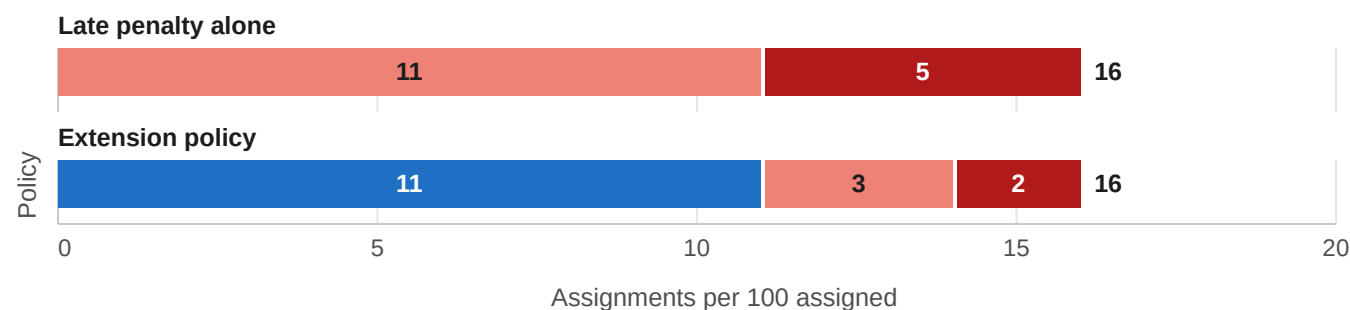
6 a week

extension requests across both
sections
each answered with one Canvas
reply

Most work that needs more time is now arranged in advance

Assignments that missed the original due date, by policy

■ Extended, asked before the due date ■ Late, with the penalty ■ Not submitted



Source: illustrative figures, one term under each policy.

What I recommend

- **Approve the policy for Spring 2027 by November 13.** A Canvas message before the due date keeps the work eligible for full credit, and without one the late penalty still applies.
- **Keep the rule that a request comes before the due date.** Late work fell from 11 to 3 per 100, likely because requests now come in ahead, and at work more time on one task also means asking the people who depend on it before the date passes.
- **I will report three measures to you by June 1, 2027:** work not submitted, late work, and the share of requests sent a day or more ahead.

Limits and next step. This compares one term under each policy, with different students and no control group, so some of the change may have other causes. If the June report shows late work back near its old level, I will propose a change.